

Travis County Emergency  
Service District 4.



14312 Hunters Bend Dr.  
Austin, Texas 78723  
Office (512) 836-7566,  
Fax (512) 832-8389  
[www.esd4.org](http://www.esd4.org)

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #4  
MINUTES OF THE REGULAR CALLED MEETING**

**April 28, 2026**

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, April 28, 2026 at 6:30 p.m. at 14312 Hunter's Bend Road, in the Modular Building, Austin, TX 78725. Commissioner Opiela being in the chair and a quorum present, the meeting was called to order at 6:32 pm.

Present: Commissioners Opiela, Alexander, Kreindler. Commissioners Clark and Laryea arrived 7:15 pm.

District Contractors: David Bailey and M Logan

Public: Mark Pustka, McAllister and Associates, Realtors

1. Open meeting: Commissioner Opiela, declaring a quorum, called the meeting to order at 6:32 pm.
2. Public Comments: None
3. Discuss and take appropriate action on the purchase, exchange, lease or value of real estate for a new fire station, including executive session under Tex. Gov't Code § 551.072 to discuss land values and possible negotiation terms: The board went into Executive Session at 6:34 pm. The board came out of Executive Session at 7:26 pm. No action taken in Executive Session. Commissioner Opiela made the motion to the Board of Fire Commissioners for Travis County ESD 4 to authorize the President, Eric Opiela, or his designee, Mark Pustka, to extend a written offer to purchase the real property described as a +/- 4 acre tract in the vicinity of Platt Lane and FM 973, Austin Texas (the 'Property') from the current record owner, on terms substantially consistent with those discussed in the closed session held this date pursuant to Texas Government Code § 551.072, and further to negotiate, execute, and deliver a purchase and sale agreement, earnest money contract, and all related documents reasonably necessary to effectuate the offer and any resulting contract, subject to: (a) a satisfactory title commitment; (b) a Phase I environmental site assessment acceptable to the Board of Fire Commissioners for Travis County ESD 4; (c) an independent appraisal supporting the purchase price; (d) a due-diligence period of not fewer than 90 days; and (e) final approval of the executed contract by the

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Board of Fire Commissioners for Travis County ESD 4 in open session prior to closing. The motion was seconded by Commissioner Alexander and passed unanimously.

4. Consider and take appropriate action on the minutes of the March 24, 2026 regular meeting: Commissioner Clark made the motion to approve March 24, 2026, regular meeting minutes and was seconded by Commissioner Laryea. The motion passed unanimously.
5. Consider and take appropriate action on the March 2026 treasurer's report, which may include other reports: Commissioner Clark made the motion to approve the March 2026 treasurer's report and was seconded by Laryea. The motion passed unanimously.
6. Review and approve 1<sup>st</sup> Quarter 2026 TexPool report: Commissioner Clark made the motion to approve the 1st Quarter 2026 TexPool report and was seconded by Commissioner Laryea. The motion passed unanimously.
7. Review and approve pending disbursements: Commissioner Clark made the motion to approve the pending disbursements and was seconded by Commissioner Laryea. The motion passed unanimously. Check detail attached.
8. Update on Wells Fargo and First United banking changes: Ms. Logan stated that she is working to close out Wells Fargo and set up the account at First United. She has completed the initial phase with First United and expects the project to be completed by the June meeting.
9. Discuss and take appropriate action on installing a dry fire hydrant adjacent to Manana Street, Austin, Texas: Commissioner Opiela made the motion to authorize David Bailey to negotiate with homeowners to install a dry fire hydrate adjacent to Manana Street, Austin, Texas not to exceed \$50,000.00 (Fifty thousand dollars). Commissioner Opiela made the amendment: conditioned upon the landowner granting an easement to cross their property at no cost to the District. The motion was seconded by Commissioner Clark and passed unanimously.
10. Consider and take appropriate action on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See the attached report. Commissioner Alexander made the motion to have David Bailey move forward with Kitchell Corporation on the 911 Drive project, as discussed, and was seconded by Commissioner Clark. The motion passed unanimously.

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11. Date of the next meeting: Discuss and consider moving the May meeting to May 26, 2026 – No action taken. May 19, 2026 meeting remains the same.

12. Executive Session: See item #3.

13. Adjournment: Commissioner Opiela declared that the agenda had been completed and adjourned the meeting at 8:40 pm.

Approved by:

A blue ink signature is written over a horizontal line.

Attest:

A blue ink signature is written over a horizontal line.

## Add Check Issues — Confirmation

Date 04/28/2026 12:08:38 pm CDT



Check issues have been submitted.


6 items sent to bank.

— Sent to Bank

1 to 6  
of 6

	Account Number	Transaction Type	Check Number	Issue Date	Amount (USD)	Payee Name or Memo
1	9550113577	320 - New Issue	47531	04/28/2026	2,500.00	Logan Consulting
2	9550113577	320 - New Issue	47532	04/28/2026	1,160.00	William D. Webb
3	9550113577	320 - New Issue	47533	04/28/2026	4,200.00	Professional Civic Services
4	9550113577	320 - New Issue	47534	04/28/2026	325.00	Iris Laryea
5	9550113577	320 - New Issue	47535	04/28/2026	18,817.20	Kitchell Corporation
6	9550113577	320 - New Issue	47536	04/28/2026	50,000.00	Travis County ESD#4
<b>Total for 6 issues</b>					<b>77,002.20</b>	

# MONTHLY REPORT FOR APRIL 28TH, 2026 BOARD MEETING

<b>To:</b>	Travis County Emergency Service District 4.	
<b>From:</b>	District Administrator	Professional Civic Services, LLC

**1) CURRENT AFD SERVICE CONTRACT ITEMS AND ISSUES.**

\*\*\*\*\* Possible locations for FM 973 fire station. **Info share by board and staff.** \*\*\*\*\*  
 Mark Pustka, Broker, McAllister and Associates, Realtors.

**I. Annual AFD Contract Coordinating Committee: April 28<sup>th</sup>.**  
 Possible revisions to several contract provisions, new costs, and other topics. **Info share by board and staff.**

**II. Prevention:** Evacuation Route Planning for Long Canyon Neighborhood, May 5 @ 6 pm.

**III. Community Outreach**

- March 31st, 6:30, our 2<sup>nd</sup> meeting with property owners re Re-Joining ESD 4. *Well attended and well received.*
- Neighborhood Show and Tell for Dry Hydrant along Lake Austin. *Well attended and well received.*
- 55 properties, so far, completed the dis-annexation from COA. **Next steps?**

**IV. Facilities**

- a) Cell Tower enclosure: Possible upgrades?
- b) 911 Dr. – Proposal two from Kitchell and price updates. **(item 1 in S&T)**

**IV. Finance**

- a) Sales Tax Bi-Annual Analysis Part 2 of 3: TCESD 4-A (east of mopac) **(item 2 in S&T)**
- b) Latest hot spot: E. Parmer Ln?
- c) Investigating six businesses, that seem to be in ESD4 but are not reported.

